



**EMPLOYMENT APPLICATION**

Name: \_\_\_\_\_ Application Date: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ SS# \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Position Desired: \_\_\_\_\_

Please list any additional address where you have resided any time during the past five years:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How did you learn about this position? \_\_\_\_\_

\_\_\_\_\_

Do you believe the Bible to be the ONLY inspired and infallible Word of God, our final authority in all matters of faith, truth and conduct? \_\_\_\_\_ Yes \_\_\_\_\_ No

Denominational preference: \_\_\_\_\_

What is your local church affiliation: \_\_\_\_\_

Are you presently a member in good standing? \_\_\_\_\_ Years? \_\_\_\_\_

List church activities/service you are/have been involved in. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Education:**

High School: \_\_\_\_\_

College/Technical School or special training: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Employment Experience: List current or latest position first, dates employed, brief job description and reason for leaving.

1. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

3. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

4. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Personal references:

1. Name/Complete Address: \_\_\_\_\_

Phone: \_\_\_\_\_ (H/C)

Occupation: \_\_\_\_\_

2. Name/Complete Address: \_\_\_\_\_

Phone: \_\_\_\_\_ (H/C)

Occupation: \_\_\_\_\_

3. Name/Complete Address: \_\_\_\_\_

Phone: \_\_\_\_\_ (H/C)

Occupation: \_\_\_\_\_

4. Name/Complete Address: \_\_\_\_\_

Phone: \_\_\_\_\_ (H/C)

Occupation: \_\_\_\_\_

## APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that **Little Shepherds Early Learning Community** does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or qualified disability.

I hereby certify that the facts set forth in this application process are true and complete to the best of my knowledge. I understand that falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

I authorize **Little Shepherds Early Learning Community** to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the position.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release the school, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the school.

Since I will be working with children, I understand that I may be asked to submit to a fingerprint check by the state authorities and possibly other federal authorities. I agree to fully cooperate in providing and recording as many sets of my fingerprints as are necessary for such an investigation. I authorize the school to conduct a criminal records check. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information unfavorable or that it could reflect adversely on the school or on me as a Christian role model.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

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Signature of Applicant

Date

